



# Youth Summer Jobs Guide

**A courtesy of:**

Mayor Michael J. Sullivan and

The Mayor's Health Task Force Youth Network

Created by: Matt Demko, UML AmeriCorps VISTA Volunteer

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COMPANY /Organizations	POSITION(S)	REQUIREMENTS	ADDRESS	CONTACT INFO
Boys and Girls Club	Summer Youth Counselors  Contact the Boys and Girls Club to begin the application process	Must be a Boys and Girls Club member	136 Water Street Lawrence, MA 01841	Manny Ayala 978-683-2747 x119 <a href="mailto:mayala@lawrencebgc.com">mayala@lawrencebgc.com</a>
Brooks School Summer Camps	Camp Counselors and Computer Instructors	Counselors—16 years and up; interest in technology  Comp. Instructors—college students; expertise in Windows and Mac educational software	1160 Great Pond Road North Andover, MA 01845	Lisa Saunders Program Manager 978-725-6255 <a href="mailto:computercamp@brooksschool.org">computercamp@brooksschool.org</a>
Enel North America, Inc.	Communications Intern and Information and Communications Technology (ICT) Intern	Must be a college student	1 Tech Drive Suite 220 Andover, MA 01810	Send resumes to:  Sherry McLavey Recruiting and Training Representative  <a href="mailto:Sherry.McLavey@NorthAmerica.Enel.IT">Sherry.McLavey@NorthAmerica.Enel.IT</a>
Greater Lawrence Family Health Center	Fourteen people can enroll in the Lawrence Latino Nursing Program's Summer Academy, where they'll take Red Cross and other courses  Stipends are available to those who complete the program.  It runs Mondays through Thursdays, 8:30 am-3:00 pm, June 9-June 26	Candidates must be Latino and hold a recent GED or HS diploma  All candidates must have a strong desire to become a registered nurse or other health care professional  <b>Applications are due by April 30</b>	34 Haverhill St. Lawrence, MA 01840	Isis Lucia Project Director 978-685-4860 x8604 <a href="mailto:ILucia@glfhc.org">ILucia@glfhc.org</a>

Groundwork Lawrence	Green Team members (paid positions):  Lead environmental, gardening and cooking initiatives throughout Lawrence	Contact Groundwork in May for application information	60 Island St. Lawrence, MA 01840	Janel Wright 978-974-0770 <a href="mailto:JWright@groundworklawrence.org">JWright@groundworklawrence.org</a>
Holy Family Hospital	Hospital volunteers  Volunteers get free meals, and students who serve 200 hours or more are eligible to compete for a college scholarship	Fill out an application, be interviewed and provide references	70 East Street Methuen, MA 01844	Stacey Sherman Volunteer Program Director 978-687-0156 x2440
Lawrence General Hospital	Shadow-a-Professional (Follow and help out a staff member for about twelve hours a week from July 6 to Aug. 14)  Unpaid position, but excellent for college applications	Must be a high school junior or senior interested in a medical career  <b>Apply by April 30, interview in May and orientation in June</b>	1 General St. Lawrence, MA 01842	Betsy Rainer 978-683-4000 <a href="mailto:betsy.c.rayner@lawrencegeneral.org">betsy.c.rayner@lawrencegeneral.org</a>
Mass. Audubon Camps	Various positions at overnight camps across the state are currently available, including counselor and teaching positions.	Most of the positions involve working with youth and require candidates to be at least 18 years old.	Various	Various—go to:  <a href="http://www.massaudubon.org/camps">www.massaudubon.org/camps</a>  and click on “Camp Jobs” at the left-hand side of the webpage to find and apply for a job.

New Balance, Inc.	Sustainable Materials Interns support product sustainability efforts and work with the “green team” to advance sustainable materials and create presentations.	Must be a college student working towards a degree in environmental or sustainability studies	10 International Way Lawrence, MA 01843	To obtain the materials to apply for this position, log on to <a href="http://jobs-newbalance.icims.com/jobs/5254/job">jobs-newbalance.icims.com/jobs/5254/job</a>
Psychological Center	Students planning on a career in psychology may interview to become an unpaid intern at the Psychological Center over the summer	Requirements will vary depending on the workplan of the intern	11 Union St. Lawrence, MA 01840	MaryBeth Murphy <a href="mailto:mmurphy@tpc1.org">mmurphy@tpc1.org</a>
Recreation Department	Contact the Rec. Dept. for specifics.	Must be at least 16  Pick up an app. at the Rec. Dept. office  Must be interviewed	200 Common St. Room 8 Lawrence, MA 01840	Nelson Ortiz Program Coordinator 978-620-3252 <a href="mailto:nortiz@cityoflawrence.com">nortiz@cityoflawrence.com</a>
ValleyWorks Career Center	Various subsidized jobs throughout the city	Must be 14-21  Apply in May; jobs start in July	Heritage Place 439 S. Union St. Building 2 Suite 106 Lawrence, MA 01843	Lisa Coy Youth Program Director 978-722-7026 <a href="mailto:LCoy@detma.org">LCoy@detma.org</a>
Vector Marketing Corporation	Sales representative marketing Cutco-brand products	Must be a high school graduate	354 N. Broadway Salem, NH 03079	To register and fill out an online application go to <a href="http://workforstudents.com/apply.do">workforstudents.com/apply.do</a>
YWCA	1 Kitchen Asst.  2 Groundskeepers  2 Early Childcare Asst.’s	Must be 18 and older  Must enjoy working with children	38 Lawrence St. Lawrence, MA 01840	Kathy Dixon HR Manager 978-687-0331 x1012. <a href="mailto:kdixon@ywcalawrence.org">kdixon@ywcalawrence.org</a>

